

AIGAS COMMUNITY FOREST

TRUSTEES ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

28TH FEBRUARY 2021

**Registered company number: SC372685
Scottish charity number SC041614**

AIGAS COMMUNITY FOREST
TRUSTEES ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
for the year ended 28th February 2021

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AIGAS COMMUNITY FOREST

TRUSTEES ANNUAL REPORT

28th February 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their report with the financial statements of the charitable company for the year ended 28th February 2021. The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, governance and management

The overall management and policy decisions of the company are the responsibility of the board of directors (trustees) who are elected under the terms of the company's Articles of Association.

Objectives and Activities

The principle objects of the charitable company are: to manage community land and associated assets for the benefit of the community and the public in general; to provide or assist in providing recreational facilities for the community and public at large; to advance community development; and to advance environmental protection or improvement. The company was formed to benefit the community of Lower Strathglass, Inverness-shire, defined by the postcode units IV47AD, IV47AE, IV47AF, IV47AG, IV47AQ, IV47EY, IV47JJ, IV47JL, IV47JN, IV47JR, IV47JT, IV47JU and Eilean Aigas, and those parts of the Kilmorack Community Council area not covered by the preceding list of postcodes.

Achievements and performance, and plans for future periods

In summary, 2020/21 was a challenging year, with the ongoing pandemic shutting mills and effectively closing down commercial felling for many months. Weather and Covid put a stop to our plans to complete the perimeter fence, which in turn impacted on our deer management plan. The lack of volunteers operating in the forest, due to Covid restrictions, also slowed down our development plans. However, as and when possible, we were able to slowly open up with some training, felling and extraction carried out on a socially distanced basis.

During the year, plans were put in place to harvest the timber below the Lade towards the Loch at Aigas Field Centre. A clear fell strategy was chosen, with plans to replant quickly with a mixture of conifers and 'established' broadleaves after the fencing is completed. Plans for Torr a' Bhealaidh also were revised from a thinning to a clear fell strategy, due to the difficulty in the terrain and with a more aggressive replanting program envisaged. Alterations to our Long-Term Forest Plan were secured as necessary from Scottish Forestry to permit these works to commence in 2021/22. Towards the end of the year, as vaccinations progressed, our volunteers were able to return and our new John Deere Gator UTV found itself in great demand. A tree nursery took shape with about a thousand young trees planted. Delays in completing the perimeter boundary fence extended through the year and continued beyond until October 2021, when work re-commenced. During the year, work during lockdown from felling operations and wood fuel sales proved a useful addition to the bank balances and the request by the Forest Manager to halve his hours for a period of several months was possible to accommodate. One positive issue from the Pandemic was the large growth of walkers and runners enjoying our forest tracks. The completion of the workshop/tractor shed/ garage and logsol milling platform was accomplished during the year despite the lockdown, as conditions and personnel permitted.

Post year end, in March 2021, the board of trustees approved the order of a new tractor/trailer and flail mower for the forest at a cost of around £30k. At the date of signing these accounts, felling is progressing well, with the Lade area cleared and work at Torr a' Bhealaidh nearing completion. Looking ahead, the partly constructed perimeter fence is scheduled to be completed in Spring 2022, with further estimated expenditure of £30.5k giving a total estimated cost of £60k. It is also hoped that plans to build a wooden bridge over a stream and a small visitor reception area, both delayed by the pandemic, will now go ahead in 2022.

Financial review and Reserves

During the period ended 28th February 2021, the company recorded net income on Unrestricted Funds of £15,208 (2020, £21,834) and net expenditure on Restricted Funds of £2,991 (2020 £907). Total funds per the Balance Sheet at 28th February 2021 totalled £993,100 comprising Unrestricted Funds £223,700 and Restricted Funds of £769,400 (see note 14 of the accounts).

The trustees have reviewed the reserves of the charity at 28th February 2021 and at current date. In financial terms, the charity has been relatively unaffected by the pandemic, other than experiencing delays in the completion of felling contracts and delays in the completion of the perimeter fence. The trustees consider that the level of unrestricted funds held at balance sheet date are clearly healthy and adequate to support the continuation of its current activities for the foreseeable future. The board closely monitors the financial performance of the charity and regularly updates cash flow forecasts for future periods to ensure that proposed projects will be adequately funded and that restricted funds will be properly managed.

AIGAS COMMUNITY FOREST
TRUSTEES ANNUAL REPORT CONTINUED
28th February 2021

Reference and Administrative details

Company and Charity details

Registered company number	SC372685
Scottish Charity Number	SC041614
Registered Office	North View Crask of Aigas Beauly Inverness-shire IV4 7AD

Directors

The trustees (directors) of the company who served during the year and up to the date of signing the report were as follows:

Peter Smith	
Mark Hedderwick	
Russell Ross	
Phillip Masheter	
Greg Jackson	(resigned 12th August 2020)
Neil Valentine	
David Garvie	(resigned 18th September 2021)
Andrew Leaver	
John Graham	
Chloe Denerley	
Madeleine Robinson	
Graeme Scott	
Hermione Lister-Kaye	(appointed 12th August 2020)
Robert Hemingway	(appointed 18 th September 2021)
Julia Young	(appointed 18 th September 2021)

None of the trustees has any beneficial interest in the company. The trustees do not receive any remuneration for their services as trustees.

Company Secretary

Andrew Leaver

Advisors

Bankers	The Bank of Scotland PO Box 17235, Edinburgh EH11 1YH
Independent Examiner	Rhona Wilson, FCCA MacKenzie Kerr Limited Chartered Accountants and Statutory Auditor Redwood 19 Culduthel Road Inverness IV2 4AA

Risk Management

The trustees have assessed the major risks to which the charitable company is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

AIGAS COMMUNITY FOREST
TRUSTEES ANNUAL REPORT CONTINUED

28th February 2021

Statement of Trustees (Directors) responsibilities

The charity trustees (who are also directors of Aigas Community Forest for the purposes of company law) are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors (charity trustees) to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees (directors) are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company exemptions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board



John Graham
Director

Date: 26th November 2021

AIGAS COMMUNITY FOREST**Independent Examiner's report to the trustees
of Aigas Community Forest**

I report on the accounts of Aigas Community Forest for the year ended 28th February 2021, which are set out on pages 5 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts (Scotland) Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rhona Wilson, FCCA
MacKenzie Kerr Limited
Chartered Accountants and Statutory Auditor
Redwood
19 Culduthel Road
Inverness
IV2 4AA

26th November 2021

AIGAS COMMUNITY FOREST
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

for the year ended 28th February 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Income							
Donations and legacies	4	50	-	50	40	-	40
Charitable activities	5	32,853	-	32,853	46,641	2,382	49,023
Other trading activities	6	2,046	-	2,046	2,714	-	2,714
Investment income	7	10,535	-	10,535	4,170	-	4,170
Total income		<u>45,484</u>	<u>-</u>	<u>45,484</u>	<u>53,565</u>	<u>2,382</u>	<u>55,947</u>
Expenditure							
Charitable activities	8	30,276	2,991	33,267	31,731	3,289	35,020
Total expenditure		<u>30,276</u>	<u>2,991</u>	<u>33,267</u>	<u>31,731</u>	<u>3,289</u>	<u>35,020</u>
Net income/(expenditure)		<u>15,208</u>	<u>(2,991)</u>	<u>12,217</u>	<u>21,834</u>	<u>(907)</u>	<u>20,927</u>
Reconciliation of funds							
Total funds brought forward	14	208,492	772,391	980,883	186,658	773,298	959,956
Total funds carried forward	14	<u>223,700</u>	<u>769,400</u>	<u>993,100</u>	<u>208,492</u>	<u>772,391</u>	<u>980,883</u>

AIGAS COMMUNITY FOREST

BALANCE SHEET

at 28th February 2021

		2021		2020	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	10		817,908		815,972
Current assets					
Debtors	11	1,085		5,591	
Cash at bank and in hand		175,375		162,097	
		<u>176,460</u>		<u>167,688</u>	
Creditors: amounts falling due within one year	12	(1,268)		(2,777)	
Net current assets			175,192		164,911
Net assets			<u>993,100</u>		<u>980,883</u>
Funds and Reserves					
Unrestricted	14		223,700		208,492
Restricted	14		769,400		772,391
Total members' funds			<u>993,100</u>		<u>980,883</u>

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

For the financial year ended 28th February 2021 the company was entitled to exemption from audit conferred by Section 477 of the Companies Act 2006; and no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements were approved by the board of directors on 26th November 2021 and signed on its behalf by:



Graeme Scott
Director

Company registration number: SC372685

AIGAS COMMUNITY FOREST
NOTES ON FINANCIAL STATEMENTS

28th February 2021

1 Status of the company

Aigas Community Forest is a company limited by guarantee and does not have a share capital. The company is also a public benefit entity and has obtained exemption from using the word limited in its name. The liability of the members is limited and will not exceed £1 in the event of the company being wound up.

2 Accounting policies

Basis of accounting

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention and are prepared in sterling, which is the functional currency of the entity.

Although the Covid-19 pandemic has had an impact in general the activities of the charity, it has had little impact on its financial position and does not affect its ability to continue as a Going Concern in the future.

Income

Items of income are recognised and included in the accounts when the charity has entitlement to the funds, any performance conditions are met (or are fully within the control of the charity), there is sufficient certainty that receipt of the income is considered probable and the amount can be measured reliably. Income is classified into the following categories:

Donations and Legacies – This comprises all income received by the charity that is in substance a gift made to it on a voluntary basis. It includes donations and grants, other than those whose conditions make them similar in economic terms to trading income (see Charitable activities below)

Charitable activities – This comprises all income received, earned both from the supply of goods or services under contractual arrangements and from performance-related grants which have conditions that specify the provision of particular goods or services to be provided by the charity. The activities specified under such contractual arrangements or grant conditions must fall within the charitable purposes of the charity.

Other trading activities – This comprises income from fundraising events and trading activities to raise funds for the charity.

Investment Income – This comprises income earned from holding assets for investment purposes and includes interest receivable and rental income from a telecommunications mast.

Income from government and other grants, whether capital or revenue in nature, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants are met (or are fully within the control of the charity), it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of members is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market: a corresponding amount is then recognised in expenditure in the period of receipt.

AIGAS COMMUNITY FOREST

NOTES ON FINANCIAL STATEMENTS

28th February 2021

2 Accounting policies continued**Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified into the following headings:

Raising funds – This comprises all expenditure incurred to raise funds for the charity and includes the costs of all non charitable trading activities.

Charitable Activities – This comprises all expenditure incurred in undertaking activities that further the charitable aims for the benefit of the charity's beneficiaries, including support costs and costs relating to the governance of the charity.

Other expenditure – This comprises the costs of non primary purpose trading

Fund accounting

Unrestricted funds – These are funds which the trustees are free to spend on activities that further any of the purposes of the charity.

Restricted funds – These are funds, which the donor has specified are to be solely used for particular purposes or areas of the charity's work.

Tangible fixed assets

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Equipment	20% straight line
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Freehold land (comprising the Aigas Community Forest) is stated at cost and is not depreciated.

Capitalisation policy re Equipment – Capital items costing less than £500 are not capitalised.

Depreciation is not provided on assets which are under construction at the year end. This applies to Fencing additions incurred during the year ended 28th February 2020 and carried forward at 28th February 2021..

Debtors and Creditors receivable/payable within one year

Debtors and creditors with no stated interest and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the SOFA.

Pension contributions

The company's contributions to defined pension contribution plans are charged to the Statement of Financial Activities in the period to which the contributions relate.

3 Taxation

The charitable company is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities.

AIGAS COMMUNITY FOREST

NOTES ON FINANCIAL STATEMENTS

28th February 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
4 Donations and Legacies						
General donations	50	-	50	40	-	40
	50	-	50	40	-	40
5 Income from charitable activities						
Timber sales	32,853	-	32,853	46,641	-	46,641
Community Woodlands Association grant - Trails Development	-	-	-	-	2,084	2,084
Community Woodlands Association grant - reimbursement of conference expenses	-	-	-	-	298	298
	32,853	-	32,853	46,641	2,382	49,023
6 Income from other trading activities						
Firewood and other processed wood sales	2,046	-	2,046	2,714	-	2,714
	2,046	-	2,046	2,714	-	2,714
7 Investment Income						
Telecommunications mast income	10,535	-	10,535	4,170	-	4,170
	10,535	-	10,535	4,170	-	4,170

AIGAS COMMUNITY FOREST

NOTES ON FINANCIAL STATEMENTS

28th February 2021

8 Expenditure on charitable activities

	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	2021	£	£	2020
Forest Manager's salary	11,961	-	11,961	14,150	-	14,150
Pension contributions	359	-	359	413	-	413
Travel and subsistence and other expenses	-	-	-	251	298	549
Telephone	147	-	147	126	-	126
Hall hire	-	-	-	30	-	30
Replanting	312	-	312	492	-	492
Felling and other forestry work	1,965	-	1,965	1,450	-	1,450
Habitat management	1,396	-	1,396	1,123	-	1,123
FSC certification	1,000	-	1,000	1,000	-	1,000
Safety inspection	-	-	-	330	-	330
Consultancy fees	-	-	-	330	-	330
Training	-	-	-	879	-	879
Repairs, maintenance and consumables	2,372	-	2,372	2,962	-	2,962
Insurance	2,347	-	2,347	1,983	-	1,983
Website	85	-	85	85	-	85
Printing, postage and stationery	16	-	16	-	-	-
Subscriptions	214	-	214	541	-	541
General expenses	109	-	109	16	-	16
Depreciation	7,138	2,991	10,129	4,725	2,991	7,716
Independent Examiner's fee	855	-	855	845	-	845
	30,276	2,991	33,267	31,731	3,289	35,020

AIGAS COMMUNITY FOREST
NOTES ON FINANCIAL STATEMENTS

28th February 2021

9 Employees

The average monthly number of employees during the year was 1 (2020 1).
No employee received emoluments of more than £60,000 during the year.

Employment costs:

	2021	2020
	£	£
Wages and salaries	11,961	14,150
Social Security costs	-	-
Pension contributions	359	413
	<u>13,320</u>	<u>14,563</u>

No trustee received any remuneration or benefits in kind during the year.
During the year, no trustees were reimbursed for travel expenses while acting as an agent of the charity.

10. Tangible fixed assets

	Freehold Land & Infrastructure	Equipment	Fencing	Total
	£	£	£	£
Cost				
At 1st February 2020	769,396	38,581	29,523	837,500
Additions	-	12,065	-	12,065
	<u>769,396</u>	<u>50,646</u>	<u>29,523</u>	<u>849,565</u>
At 31st January 2021	769,396	50,646	29,523	849,565
Depreciation				
At 1st February 2020	-	21,528	-	21,528
Charge for the year	-	10,129	-	10,129
	<u>-</u>	<u>31,657</u>	<u>-</u>	<u>31,657</u>
At 31st January 2021	-	31,657	-	31,657
Net book values				
At 31st January 2021	<u>769,396</u>	<u>18,989</u>	<u>29,523</u>	<u>817,908</u>
At 31st January 2020	<u>769,396</u>	<u>17,053</u>	<u>29,523</u>	<u>815,972</u>

All fixed assets are used in direct furtherance of the charity objectives.

AIGAS COMMUNITY FOREST
NOTES ON FINANCIAL STATEMENTS
28th February 2021

11 Debtors

	2021 £	2020 £
Trade debtors	1,085	5,591
	<u>1,085</u>	<u>5,591</u>

12 Creditors

	2021 £	2020 £
Amounts falling due within one year		
Other creditors	40	-
Accruals	840	800
VAT payable	388	1,977
	<u>1,268</u>	<u>2,777</u>

13 Analysis of Net Assets/(Liabilities) between Funds

	Unrestricted £	Restricted £	Total £
Fixed Assets	48,508	769,400	817,908
Current Assets	176,460	-	176,460
Current Liabilities	(1,268)	-	(1,268)
Net assets at 28th February 2021	<u>223,700</u>	<u>769,400</u>	<u>993,100</u>

14 Movements in Funds

	Balance b/f at 1st March 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	Balance c/f at 28th February 2021 £
Unrestricted Funds	208,492	45,484	(30,276)	-	223,700
Restricted Funds					
Forest purchase fund	765,000	-	-	-	765,000
Firewood Processor and assoc. training fund	4,707	-	(2,691)	-	2,016
Forest Signs fund	600	-	(300)	-	300
CWA Trail Development fund	2,084	-	-	-	2,084
	<u>772,391</u>	<u>-</u>	<u>(2,991)</u>	<u>-</u>	<u>769,400</u>
Total Funds	<u>980,883</u>	<u>45,484</u>	<u>(33,267)</u>	<u>-</u>	<u>993,100</u>

Purposes of Restricted Funds**Forest purchase fund**

During the years ended 28th February 2014 and 2015, the company received funding of £765,000 towards the purchase (including legal costs) of Aigas forest. This comprised; grants from: Scottish Land Fund, £690,000; the Aigas Trust, £50,000; Scottish and Southern Energy £20,000; and Highland Council Ward Discretionary grants £5,000. These funds were applied in full towards the forest acquisition, completed during 2015 at a cost of £767,312.

Firewood Processor and associated training fund

During the year ended 28th February 2017, Aigas Community Forest was awarded grants of £5,213 from SRDP and £9,972 from The Woodland Trust to fund the purchase of a firewood processor and to train volunteers in its use.

AIGAS COMMUNITY FOREST**NOTES ON FINANCIAL STATEMENTS****28th February 2021****Purposes of Restricted Funds cont'd****Forest Signs fund**

During the year ended 28th February 2018, Aigas Community Forest was awarded a grant of £1,500 from Highland Council (Ward Discretionary Fund) to purchase 'finger signs' for the forest path network.

CWA (Community Woodlands Association) Trail Development fund

During the year ended 28th February 2020, the CWA provided grant funding to cover the costs incurred by ACF to construct a new section of trail to add to the existing network.

15 Contingent Liability

As commented above, a grant was received during the year ended 28th February 2017 from SRDP of £5,213 towards the purchase of a firewood processor and to train volunteers in its use. This grant funding is dependent on reaching certain milestones. Should these not be met, there is a possibility that part of the grant may be repayable.

16 Commitments

At Balance Sheet date, the charity had incurred c.£29.5k on a project to construct a fence round the entire perimeter of the forest. Although not governed by a formal contract, the trustees estimate that the total cost of the fence as currently planned will be c.£60k, with c.£30.5k remaining to be incurred. The fence is expected to be completed in Spring 2022.